

**Capital Area Human Services District Board Meeting
Monday, October 3, 2011**

Members Present: Jermaine Watson, Chairperson; Laverne Aguillard; Kay Andrews; Rev. Louis Askins; Amy Betts; Christy Burnett; Dana Carpenter, Ph.D.; Wayne Delapasse; Gail Hurst; Vickie King; Sandi Record; and Barbara Wilson

Members Absent: Kathy D’Albor; Tandra Davison; Becky Katz, Vice Chair; Kay Long; and Gary Spillman

CAHSD Executive Staff Members: Jan Kasofsky, Ph.D., Executive Director and Carol Nacoste, Deputy Director

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
Consent Agenda <ul style="list-style-type: none"> • Approval of Agenda October 3, 2011 • Approval of September 12, 2011 Minutes 	Jermaine Watson Chair	<p>The meeting was called to order at 3:05 pm by Christy Burnett, Vice-Chair.</p> <p>Motion to move action items to consent agenda by Amy Betts, seconded by Vickie King and unanimously carried. Motion for approval of the September 12, 2011 minutes with the consent October agenda made by Gail Hurst, seconded by Sandi Record and unanimously carried.</p>	
Reports from Executive Director <ul style="list-style-type: none"> • Communications: School-Based Therapy Brochures 	Dr. Kasofsky	<p>The Board reviewed the new School-Based Therapy Program progress report and parent brochure. The progress report will be sent to the superintendents and school board members, along with a draft policy outlining the procedure for contracting with providers. Dr. Kasofsky thanked Ms. D’Albor for her assistance with the policy draft. The brochures will go to parents of existing clients and to new referrals.</p>	
<ul style="list-style-type: none"> • The <i>Advocate</i> Coverage 		<p>There was an <i>Advocate</i> article highlighting West Feliciana school-based health clinics that mentioned the MOU with CAHSD’s School-Based Therapy Program.</p> <p>The SAMHSA Primary Care grant press release was published in the electronic version of the <i>Baton Rouge Health Journal</i>.</p>	
<ul style="list-style-type: none"> • Radio Spot Development 		<p>Radio spots to promote addiction recovery services are being developed based on client input. Some clients will do the voiceovers.</p>	Will send the dialogue to the Board
<ul style="list-style-type: none"> • Wellness Week 		<p>CAHSD clinics participated in Wellness Week by setting up and partaking healthy eating/lifestyle information in the facility lobbies. Healthy snacks were donated by a pharmaceutical representative.</p>	
<ul style="list-style-type: none"> • Behavioral Health Collaborative Meeting 		<p>The October 7th Behavioral Collaborative meeting has been delayed to give presenters more time to develop substantial material.</p>	The Board will be notified once the meeting is rescheduled

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<ul style="list-style-type: none"> Pre-Board Meeting Presentation 		<p>The Dialogues on Behavioral Health Conference is being held in New Orleans on October 31st. Dr. Kasofsky will give a presentation on “Effectively Addressing ‘Total Health’ for the Chronically Mentally Ill Community Client”. The presentation will include material on the four year SAMHSA grant project, tied to CAHSD initiatives over the past seven years.</p> <p>Dr. Kasofsky will give the presentation to Board members at 2:00pm on November 7th prior to Board meeting.</p>	
<ul style="list-style-type: none"> MOU with DHH 		<p>The MOU between CAHSD and DHH has been completed. CAHSD was the first agency to sign. The MOU includes what roles will be played during a disaster. A plan will be developed to quickly evacuate residents.</p>	
<ul style="list-style-type: none"> Statewide Management Organization (SMO) 		<p>Magellan is the recipient of the SMO RFA and they will begin working on the requirements for the providers this month. The first step is to develop criteria for client services from supportive therapy to hospitalization.</p> <p>The LOCUS diagnostic tool must be current every six months for clients to continue to receive services. Magellan is interested in working with providers that can provide outreach services. The new system will create competition among providers. People who meet 150% of the poverty level will be enrolled in the 1915i Medicaid Waiver.</p> <p>Magellan will track client retention and keep rates. CAHSD may have some clients that will move on to another provider and/or have more clients wanting to receive services at CAHSD. The District will be fluid dealing with the first year’s demands. Unless CAHSD can bill enough to cover salaries, we will have less staff.</p>	<p>Dr. Kasofsky will keep the Board updated on Magellan requirements for billing and services provided.</p>
<ul style="list-style-type: none"> Primary Care Integration 		<p>Dr. Kasofsky met with Dr. Roxanne Townsend with LSU who stated that indigent clients are LSU’s responsibility. Dr. Kasofsky also met with nurses at the mid-city clinic and they will start reserving appointments for shared or CAHSD indigent clients in November, four months prior to the start of the SAMHSA grant. The goal is to establish a medical home for the CAHSD clients.</p> <p>The CAHSD/Baton Rouge General MOU will extend another month.</p>	
<ul style="list-style-type: none"> Electronic Health Record 		<p>Administration will have a good idea of cost of all services through the electronic health record. Staff has completed the ‘train the trainer’</p>	

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		<p>training and has built a system test model. The finished project will be complete at the end of November and the system will be tested live. The trainers will begin training the staff in December.</p> <p>The system has a lot of build-out to meet the state requirements. Mike Steinkamp has led the clinical staff and the process is going well. The plan is to go live in February. The State will benefit from the work that is being done now. The EHR allows for easy offsite audits under health care reform.</p> <p>CAHSD can now receive \$21,000 reimbursement funds per physician. Once the system is in use, the reimbursement will be \$62,000 per physician, which will go into escrow.</p>	
<ul style="list-style-type: none"> MHERE Operations 		<p>The MHERE is doing well. If Board members hear of any problems from law enforcement, the unit had to close 10 beds to build a firewall that will take approximately 2 months to complete. This is causing a backup in the ER.</p> <p>Last year the MHERE saw 1,500 clients.</p> <p>There is a committee analyzing the ability to relocate the unit on the grounds of a local hospital.</p>	
<ul style="list-style-type: none"> Board Membership Status 		<p>Dr. Kasofsky reintroduced Laverne Aguillard from Pointe Coupee. Administration is waiting to hear from Boards and Commissions when she will be commissioned. Ms. Aguillard noted that it will be gratifying to work with Pointe Coupee Parish on the District's Board.</p>	
<ul style="list-style-type: none"> Infant Child and Family Center (ICFC) (Infant mental health) 		<p>Dr. Kasofsky is considering moving the ICFC to the Government Street campus. It will be housed in Children's Behavioral Health Services (building 1) with a waiting area on the second floor, separate from the main lobby. We are working to ensure ICFC will be able to bill for services.</p> <p>Dr. Heintz recruited a pediatrician psychiatrist who will provide services to the ICFC population. Outside of CAHSD, New Orleans and Lafayette, there is no other place to receive this type of service.</p>	
<p>Reports from Chair</p> <ul style="list-style-type: none"> Parish Meetings: East Feliciana PHU 	<p>Jermaine Watson Chair</p>	<p>Kay Andrews visited clinics and operations in East Feliciana Parish. It is acceptable to visit clinics to observe and report back to CAHSD, but unacceptable to critique, advise, direct staff in the clinics, or speak to</p>	

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		clients.	
<ul style="list-style-type: none"> Policy Review Assignment: Board Executive Director Linkage 	Kay Andrews	The Global Board Executive Director Linkage Policy was reviewed. It is the piece of the Carver model that covers all other policies and states that the Board deals directly with the Executive Director. Board members are the liaison between CAHSD and parish services/needs. The Board is in compliance with the policy.	
<ul style="list-style-type: none"> Policy Review Assignment 		The Unity of Control Policy will be reviewed by Barbara Wilson at the November meeting.	
Adjournment/ Next Meeting Date		The next meeting will be held on November 7, 2011 at 3:00 pm* at 4615 Government Street, Building 2, Room 205.	

***Please Note: Dr. Kasofsky will be making a presentation just prior to the meeting, in the meeting room, at 2:00pm. The presentation is called “Effectively Addressing ‘Total Health’ for the Chronically Mentally Ill Community Client”.**